

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
December 18, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on December 18, 2025.

**MEMBERS PRESENT**

Kyle May  
Jake Roberts  
Charles Pemberton

**DPL STAFF**

Robert Brossart, Board Administrator

**MEMBERS ABSENT**

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

---

**CALL TO ORDER**

Charles Pemberton called the meeting to order at 3:03p.m.

**APPROVAL OF MINUTES**

Kyle May moved for the approval of the November 20, 2025. Jake Roberts seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

Sara Janes requested the Board enter closed session, pursuant to KRS 61.810(c) (f), (j) and (k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts at 3:08pm, seconded by Kyle May, which carried. The board entered closed session at 3:08p.m.

Charles Pemberton made a motion to leave closed session at 4:18p.m. The second by Jake Roberts was carried. No action was taken during closed session.

**LPC INVESTIGATIONS / COMPLAINTS**

Kyle May made motion to approve the following recommendations to present to full board at the regular board meeting on 12/19/2025. Seconded by Jake Roberts. Motion carried.

- 2025LPC-00057 –Dismiss for lack of evidence that the Respondent violated KY LPC Laws.
- 2025LPC-00065 - Defer to January Complaints meeting.
- 2025LPC-00066 – Dismiss the due to the complaint being a violation of a domestic violence order. Issue a Cease & Desist order to the licensee to cease and desist from signing clinical documentation as a provider for family members. This order is based on information the licensee provided to the Board. Request proof of the following be provided to the Board: (1) That the family member has been transitioned outside the practice, including a discharge note from the practice; and (2) A copy of the intake paperwork on the family member by the new provider.
- 2025LPC-000068 - Dismiss based on a lack of evidence that the Respondent violated KY LPC laws.
- 2025LPC-00070 – Dismiss. The board has no jurisdiction over private employment or business- related matters and supervision did not fall under the KY LPC statutes or regulations.

- 2025LPC-00071 Dismiss based on a lack of evidence that the Respondent breached confidentiality requirements of KY LPC laws.

**Quarterly Reports / Self-Reports / Correspondence**

- 2025LPC-00041 – Accept
- 2025LPC-00036 Agreed Order - Accept the terms completed as submitted, final completion pending the LPCC-S training.

Jake Roberts made the motion to approve the following recommendation to present to full board at the regular board meeting on 12/19/2025. Seconded by Charles Pemberton. Kyle May abstained. Motion carried.

- 2025LPC-00074 - Dismiss. The board has no jurisdiction over private employment matters and there was no evidence submitted of a violation of KY LPC laws.

**ADJOURN**

Kyle May made motioned to adjourn at 4:21p.m., seconded by Jake Roberts. Motion carried.